



20th October 2021

Dear parent/guardian,

Bacchus Marsh Primary School is looking forward to another great year of teaching and learning and would like to advise you of Bacchus Marsh Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

This support allows us to offer an extensive specialist program that sets us apart from other primary schools, including the arts (Visual Arts, Performing Arts and instrumental music), Physical Education and Sport, STEM (Science, Digital Technology, and Design Thinking, all integrated with English and Mathematics), Mandarin Chinese, a unique history space, and our Stephanie Alexander Kitchen and Garden Program.

Foundation and Year 1 students enjoy play-based investigations requiring specialised resources and equipment, and we're very proud of our Technology Maker Space that needs ongoing maintenance, replacement and upgrading of equipment, such as 3D Printers, programmable items and purpose-built furniture and fittings.

We are extremely grateful that this support also enables us to maintain and update our extensive playgrounds and creative outdoor spaces which include a Chinese garden, science garden, outdoor learning spaces, and our developing Bush Tucker Space.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Melinda Williams'.

Melinda Williams
Principal

A handwritten signature in blue ink, appearing to read 'Belinda Wakefield'.

Belinda Wakefield
School Council President



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Foundation classroom consumables, materials & equipment</i></p> <ul style="list-style-type: none"> • <i>Stephanie Alexander Kitchen Garden Program – Cooking Ingredients (\$32)</i> • <i>Maker Space – Equipment (\$12)</i> • <i>Art – Equipment and Resources (\$17)</i> • <i>Music – Equipment (\$12)</i> • <i>Physical Education – Equipment (\$10)</i> • <i>LOTE (Chinese) – Equipment and Resources (\$5)</i> • <i>Science – Equipment and Resources (\$14)</i> • <i>Mathematics – Equipment and Resources (\$48)</i> • <i>English – Equipment and Resources (\$48)</i> • <i>Classroom - Equipment and Resources (\$82)</i> 	\$280
<p><i>Foundation Online Subscriptions</i></p> <ul style="list-style-type: none"> • <i>Mathletics (\$10)</i> • <i>Reading Eggs (\$10)</i> 	\$20
<p><i>ICT Devices – provision of devices from the shared classroom sets (suggested amount \$100)</i></p>	\$
Other Contributions - for non-curriculum items and activities	Amount
<p><i>School grounds maintenance and improvements (suggested amount \$100)</i></p>	
Tax deductible contributions	
<p><i>Building fund.</i> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. (suggested amount \$100)</p>	
<p><i>Library fund.</i> A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource. (suggested amount \$100)</p>	
<p>Total Amount</p>	\$



Educational items for students to own

Attached is a list of items that the school recommends you purchase from WINC for your child to individually own and use.

Extra-Curricular Items and Activities

Bacchus Marsh Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

These items will be communicated throughout the year as required

Extra-Curricular Items and Activities	Amount
School yearbook	To be advised
Optional Camps, Excursions, Incursions, and Interschool Sports	To be advised
Total Extra-curricular Items and Activities	

Financial Support for Families

Bacchus Marsh Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports & Excursion Fund (CSEF)**
 The Victorian Government has again committed to providing eligible students with Camps, Sports & Excursion funds (CSEF). **These funds are paid to the school to use towards excursions, incursions and camps for eligible students.** To be eligible for the funding, a parent or legal guardian must be the holder of a current Healthcare card or Pension card, or be a temporary foster parent on the first day of Term 1 or Term 2. Parents who are eligible for CSEF will be required to complete a CSEF application form and submit it to the office as early as possible in 2021. Applications close at the end of Term 2, 2022.
- Centrepay** is a free bill paying service offered by Centrelink to help recipients of Centrelink payments arrange regular deductions for payment of ongoing expenses and regular bills. Should you wish to participate in this, please speak with a member of the administration team in the General Office.
- State Schools Relief** provide uniform support for Prep students who are CSEF recipients. Please see the State School Relief page on the Department of Education and Training website or see the office for more information

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Matthew Smitten (Business Manager)

Ph: 03 5367 2745 | Email: matthew.smitten@education.vic.gov.au



Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	TBA

Payment methods

- QKR (our preferred method)
- BPay – your individual reference number is on your Family Statement
- Direct Deposit – bank account details are found on your Family Statement
- EFTPOS is available at the office
- Centrepay instalments – for eligible families (see above)
- CASH/CHEQUE

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



Recommended Book pack items

- 1 x Oxford University Press Handwriting for VIC 3rd Edition Prep Elske Brown
- 1 x Kluwell Publications Kluwell My Home Reading Yellow Level Junior 9th Ed Andrew Coldwell
- 1 x Buddee BD903032-BK Premium Volume Limited Headphones Black/Silver
- 1 x Officemax Blunt End Scissors Right Handed 130mm Red
- 1 x Faber-Castell Connector Pens Assorted Colours Pack of 12
- 2 x Winc Project Books 335mm x 245mm 24mm Dotted Thirds 56gsm 64 pages
- 4 x Officemax Megaspaces Scrapbook 335 x 245mm 100gsm White 64 Page
- 4 x Bostik Glu Stik 35g
- 10 x Faber-Castell Junior Triangular Graphite 2B Pencils
- 3 x Faber-Castell Grip Triangle Coloured Pencils Pack 10
- 1 x Winc Document Wallet Polypropylene A4 Button - Clear
- 1 x Bostik Blu Tack Reusable Adhesive 75G
- 4 x Winc A4 Exercise Book 18mm Ruled 56gsm Red Margin 48 Pages
- 1 x Winc Sheet Protector A4 Punched Box 100
- 1 x Sellotape Sticky Tape 18mm x 66m Roll
- 1 x Officemax Masking Tape 18mm x 50m
- 1 x My Alphabet Scrapbook for Victoria
- 1 x My Number Scrapbook for Victoria
- 1 x Officemax Assorted Drysafe Whiteboard Markers Chisel Tip Pack of 6
- 1 x Winc Earth Insert Binder A4 4 D Ring 25mm White

Ordering made simple.

We've made it quick and easy to order your child's new year requirements. Simply visit wincschools.com.au and follow these four steps.

1. Search for your school, Bacchus Marsh Primary School, Bacchus Marsh.
2. Complete the student's details and select Prep.
3. Review the recommended items list.
4. Proceed to checkout.

Please note: if you have more than one student at the same school, please repeat the above steps. Once completed, an order confirmation will be sent to your email address.

Deadlines and delivery information.

Home delivery:

Delivery Fees:

Free Delivery: for orders placed on or before 1st December 2021;

\$12.95 delivery: for orders placed after 1st December 2021.

Orders Placed:

On or before 31st December 2021 will be delivered before the start of Term 1 2022.

Please Note: For orders placed after 31st December 2021, we cannot guarantee delivery prior to Term 1.

Australia Post

Orders are delivered via Australia Post's eParcel service. As soon as your order is dispatched an email will be sent to let you know the Australia Post tracking ID Number. Your order can be tracked at auspost.com.au.

Note: PO Box addresses are not accepted by Australia Post.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.